

Reservation and cancellation terms and conditions

1. Required deposit.

For the initial reservation of the event a non-refundable deposit covering the cost of the hall is required. A second deposit representing 25% of the estimated cost provided by le Domaine de l'Ange-Gardien is required 6 months before the event. The balance owing (75%) must be paid 24 hours before the event. The deposits can be made by check orders. If the payment is made by personal check the payment is required 7 working days before the event.

All deposits are non refundable.

2. Final numbers

The contracting client commits to informing the final numbers of guests attending and/or the number of meals to serve 5 days preceding the event. The number of meals confirmed will be billed in totality and will not in anyway be revised. All meals and other surplus will put on your account.

- 3. Minimum of numbers:** For the rental of the large hall on a Saturday, a minimum of 100 people is required for the dinner, if there is less than 100 people the cost for 100 people will still be charged. For the rental of the hall on any other weekday, a minimum of 60 people is required. If there is less than 60 people, the cost for 60 people will be billed. For the rental of the small hall on a Saturday, a minimum of 80 people is required for the dinner, if there is less than 80 people the cost for 80 people will still be charged. For the rental of the hall on any other weekday, a minimum of 60 people is required. If there is less than 60 people, the cost for 60 people will be billed.

4. Food

All food consumed on site must be provided by le Domaine de l'Ange-Gardien including the candy buffet. Only wedding cake and guest's gifts are the exception to the rule.

5. Allergies and special food restrictions

Le Domaine de l'Ange-Gardien can not be held responsible for any consequences due to any food allergies. The client is entirely responsible and assumes the risks involved. When possible it is our pleasure to accommodate your guests.

6. Bar services

A minimum of \$200.00 in sales is required during a banquet or wedding that requires bar services. Under \$200.00 of sales a fee of \$20.00 per hour for servers and \$30.00 per hour during statutory holidays on a 3-hour minimum basis will be required.

7. Alcohol

Since le Domaine de l'Ange-Gardien has a CARG (RACJ) license of QC all alcoholic beverages consumed on site must be provided by le Domaine de l'Ange-Gardien. If a guest and/or contracting client consumes any personal alcoholic beverages whether in the building or outside of the building (parking) beverages will be confiscated immediately by the Manager of le Domaine de l'Ange-Gardien and will be given to the guest and/or client after the event. If the situation gets out of control, the contracting client will be advised and will need to deal with the situation.

8. Security

A security guard fee of 100\$ will be charged for all groups over 80 people or more.

9. Damages

The contracting client commits to reimbursing le Domaine de l'Ange-Gardien for any damages caused to the property, halls, site and/or equipment of le Domaine de l'Ange-Gardien by any guest assisting the event.

10. Cleaning fees

A \$250.00 plus taxes fee will be charged to the contracting client if confetti is thrown, hay is used as a decoration element or if any other decoration is used inside or outside requiring any unusual or extra cleaning.

11. Candles

The use of candles is authorized however the flame must be inside a vase.

12. SOCAN fees

The SOCAN fee is a copyright fee that is paid by the contracting client or his representative.

13. Service hours:

All events with meal/banquet include three hours of services. When there is a waiting period over 30 minutes during the food service, a fee of \$300 for every 15 minutes of wait will be billed.

14. Price changes

The price information given to the client as well as on the contract are subject to changes without prior notice.

Cancellation policy

Please note that in all cases of cancellation by the client all deposits are non-refundable or transferable.

For the cancellation of a meeting hall:

- No charge if the cancellation is done within 30 days preceding the meeting.
- Within the maximum 30-day delay fees will be charged

Cancellation of an event with a reception or banquet:

In case of cancellation of an event with a reception or banquet the contracting client commits to paying le Domaine de l'Ange-Gardien within a 30 day delay the cancellation fees as follows:

- Between 12-6 months prior to the event: 25% of the possible food, beverages and alcoholic beverages revenue of the event as written in the estimate cost on the contract provided by le Domaine de l'Ange-Gardien.
- Between 6 months to 30 days prior to the event: 50% of the possible food, beverages and alcoholic beverages revenue of the event as written in the estimate cost on the contract provided by le Domaine de l'Ange-Gardien.
- Less than 30 days prior before the event: Total of the possible food, beverages, and alcoholic beverages revenue of the event as written in the estimate cost on the contract provided by le Domaine de l'Ange-Gardien.

I have taken full knowledge of the reservation modalities and the cancellation protocol of le Domaine de l'Ange-Gardien.

Signature

Date of signature